



**OFFICE OF
EXECUTIVE INSPECTOR GENERAL**
FOR THE ILLINOIS STATE TREASURER

**REVOLVING DOOR
GENERAL OVERVIEW & INSTRUCTIONS**

For employees or former employees of the Illinois State Treasurer's Office only

Certain employees of the Illinois State Treasurer's Office have been notified that they are subject to the revolving door provisions of the State Officials and Employees Ethics Act (5 ILCS 430/5-45).

To comply with the Act, these employees must obtain a written determination from the Office of Executive Inspector General (OEIG) for the Illinois State Treasurer **before** accepting any non-State employment—both during their State employment and for one year following separation from State service. This determination will indicate whether the employee is restricted from accepting the employment offer under the revolving door provisions.

To request a determination, employees must submit [Form 500 – Revolving Door Notification of Non-State Employment Offer](#), which includes basic details about the proposed non-State employment. The completed form must be submitted to both the employee's division head and the Treasurer's Office Ethics Officer. Form 500 is available under the "Revolving Door" section on the OEIG website at: <https://OEIG.illinoistreasurer.gov/>.

***Please Note:** A submission is not considered complete until all required information and signatures are provided to the OEIG. Failure to provide complete information may result in a determination that the individual is restricted from accepting the employment offer.*

The OEIG will issue a written determination within 10 calendar days and notify the employee, the Treasurer, the Attorney General, and the Executive Ethics Commission (EEC) as to whether the employee may accept the non-State employment or whether the revolving door prohibition applies. Either the employee or the Attorney General may appeal the determination to the EEC within 10 calendar days.

Please submit fully completed forms and all required attachments to: OEIG@illinoistreasurer.gov or Office of Executive Inspector General, Attn: Revolving Door Determinations, Illinois State Treasurer, Marine Bank Building, 1 East Old State Capitol Plaza, Springfield, IL 62701.

For additional questions or help with completing the paperwork, please contact:

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